



RESTORATION GARDENS **FACT SHEET**

Apartments:

- 39 efficiencies, 3 1-bedroom— starting at 350 sq feet per unit.
- Rent is based on 30% of documented income
- Security deposit of \$150.00 is required, with minimum rent of \$25.00/ Month regardless of income
- Basic furnishings included
- Units have open kitchen, with stove, refrigerator, microwave oven and new cabinets
- Newly designed bathrooms with walk in showers and tub
- Spacious closets
- Handicapped units available
- Empire Homes of Maryland provides exemplary property management services for rent payment, maintenance at our convenient downtown location.

Amenities Included:

- Resource Center with computer access
- Community Area and meeting space
- Restoration Gardens is wireless for TV, cable and internet
- Door entry system with intercom to units
- Off-Street Parking lot and partially fenced grounds
- 24 Hour on call maintenance and supportive service staff
- All utilities included
- High efficiency heat and central air
- 24 hour Clothes Care Center





Eligibility

Eligibility for this property is based on the 2012 Dept of Housing and Urban Development (HUD) Section 8 Income limits for the Baltimore/ Towson area.

- The income requirements are as follows:
 - Must have a documented minimum income of \$185/ Month, or \$2,220/ Year
 - Up to \$18,000 Annual Income
 - Assets must be evaluated in determining eligibility. Assets do not include personal property such as furniture, automobiles, and clothing
- Is currently homeless, or was a homeless youth in the last 5 years, as documented by the referring case manager or City Steps Outreach Staff. This includes youth aging out of foster care or the juvenile justice system
- Open to youth ages 18-24 at time of move in
- Preference given to those working or in school
- Must complete application process with Baltimore Section 8 Office and pass a Criminal Background Check
- Pets are prohibited.

Program Offerings

- Program Manager in charge of day-to-day management, staff oversight, community relationships, and program offerings.
- Case Management services --emphasis on successful apartment adjustment, financial growth and access to community resources that promote personal health, education and training enrichment
- Building Activities Director in charge of coordination of services, external providers' schedules, and community liaison work.
- Universal Calendar that schedules Life Skills, GEAR Workforce activities, personal growth opportunities, and external partnership events
- Resident Advisory Board to be developed, with liaison to Park Heights community
- Services are "marketed"—not required
- New services added as Residents, need and budget allows





How to Apply:

To obtain an Application, please call Central Office at 410-576-5070 or the Youth Resource Center at 410-528-0267. You may also call the Restoration Gardens directly at 410-982-0770.

1. THE APPLICATION

Please fill out completely, sign and date. Return to:

AIRS/ City Steps
Restoration Gardens Intake
c/o Mark Harrison
3701 Cottage Ave.
Baltimore, Md. 21215

OR

Fax: 410-982-0771

Once we receive the application, you will be contacted for an interview, where you may meet Staff, have a tour, and we may answer your questions. If you have the documents listed below, please bring them with you.

2. BIRTH CERTIFICATE, PHOTO ID, SOCIAL SECURITY CARD, (If not immediately available, please order and bring to your first appointment).

3. EMPLOYMENT VERIFICATION FORM

If you are working, an employment verification form will be sent to your employer. Please include copies of your paystub within the last 30 days of employment.

4. VERIFICATION OF SOCIAL SECURITY BENEFITS OR TEMPORARY CASH BENEFITS

If you receive SSI, SSDI or TCA, please provide a current award letter (you can request one from your local social security office). **The letter must be dated within the last 30 days.**

One must submit all applicable forms and/or documents, plus complete an on-site interview, before we can verify your eligibility, and place you on the Wait List.

Note: If you are currently street homeless, in a shelter, or otherwise do not have a case manager to refer you, OR you do not have your basic ID documents, please contact the City Steps Youth Resource Center at 410-528-0267. They offer emergency assistance and information on housing options and will assist with the housing process.

